



CITY OF FRISCO

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CITY OF FRISCO PURCHASING DIVISION

December 9, 2010

Addendum #1

Bid #1111-013

COLLECTION, TRANSPORTATION & DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE

QUESTIONS & ANSWERS & CLARIFICATIONS

Q1. What typical supplies are you requesting from the vendor?

A. Typical supplies used are metal drums, lined cubic yard boxes, vermiculite, 5 gallon buckets, and boxes for 4ft-8ft tube fluorescent and CFL's

Q2. What would be the count of drums, boxes etc that you're requesting?

A. Our last collection event used 26 metal drums, 5-5 gallon buckets, 18 lined cubic yard boxes, 2 bags of vermiculite, and 2 light bulb boxes. This is a sample of our last special collection event and actual supplies needed, will vary. Vendor will need to be prepared.

Q3. What is the number of personnel needed per collection event?

A. Typically 7-9

Q4. How many letters of reference are required?

A. Three (3).

Q5. Where is the special collection event held?

A. The special collection event is currently held in the Parking Lot of the Frisco IKEA store, 7171 IKEA Drive, Frisco, Texas 75034.

Q6. What has been the historic number of vehicles that have attended the event? Is it within the 500 to 750 cars mentioned in the solicitation?

A. Historic number of vehicles is about 600-700.

Q7. Is the 55 gal poly drum identified in the supply section of the price schedule a closed head or open head drum?

A. We would need both.

Q8. There are two labor rates in the pricing section, one on page 30 and the other at the end of the pricing section on page 2. Is the first one only for the special collection event and the second one for the labor provided at for the permanent site?

A. The first one is for the rate of personnel to do a standard pick up. The second one, if there is a difference in rate, is if we require personnel/chemist to work at our permanent site, during our hours of operation, to do the testing and packaging of materials.

Q9. What units should the transportation rate requested be provided? Per load, per drum, per lb?

A. Per load.

Q10. Are or can the City of Frisco and City of McKinney pickups be coordinated for removal on the same day?

A. No, each will schedule their own pick-ups.



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Q11. Are pickups monthly?

A. Typically, Frisco will require a pick up every month and a half but it will be dependent on the volumes we are receiving from residents.

Q12. Why does the solicitation mention volumes are projected to increase 3% to 5% year over year when the table shows a significant decrease in volume from 2008 to 2010? Is something changing in your onsite management practices?

A. This is mentioned to show possible volume increases as the population of the city grows. 2008 represents a huge influx in population which leveled off in 09-10.

Q13. What method is used to determine low price?

A. This is a low bid solicitation. It will be awarded to one vendor only. The vendor meeting all of the specification requirements and who submits the lowest prices will be awarded the bid.

Q14. Are you requesting two separate training classes for each category one in Spanish and one in English? How have you handled this training historically?

A. Yes we are requesting two separate training classes one in English and Spanish. Historically we have outsourced these training classes but would like to have the ability to acquire training from one source.

Q15. The first paragraph of page 28 states, "All disposal sites and treatment methods used by the Contractor shall be approved by End User." Please identify the current End User-approved disposal sites/facilities and treatment methods for each of the waste streams listed on pages 31-32.

A. The end user is the City. The City will rely on the contractor's ability to provide the best and most qualified disposal and treatment sites. All responsibility for disposal in accordance with local, state, and federal regulations will be assumed by the contractor.

Q16. The second paragraph on page 28 states, "The Contractor shall comply with the waste management priorities established by the End User." These priorities, however, are not communicated within the bid document. Please provide the End User's waste management priorities.

A. The end user's (City's) waste management priorities are to:

Ensure the safe handling and disposal of hazardous materials

Ensure materials are handled and disposed of in accordance to local, state, and federal regulations

Provide service in a cost effective manner

Assist City to comply with NPDES requirements and measures

Q17. The "Bid Form" has a hourly rate category for Personnel on page 30; and another hourly rate category for Personnel on page 32. Please clarify the difference, if any, between the Personnel Rates requested on page 30 versus page 32.

A. The first one is for the rate of personnel to do a standard pick up. The second one, if there is a difference in rate, is if we require personnel/chemist to work at our permanent site, during our hours of operation, to do the testing and packaging of materials.



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Q18. The "Bid Form" has a Transportation rate category on page 30; and the second paragraph of page 31 requests the Contractor to identify any Transportation Fees. Please clarify the difference, if any, between the Transportation Rates requested on page 30 versus the Transportation Fees requested on page 31.

A. There is no difference.

Q19. When the Contractor arrives at either Cities' Environmental Centers, will the containers of waste already be packaged, labeled, and ready to be loaded onto the truck? Or will any additional packaging be necessary by the Contractor's employees prior to manifesting and loading the containers onto the truck?

A. All waste will already be packaged and ready to be loaded onto the truck.

Q20. On average, how often with the City of Frisco request additional/supplemental Contractor labor?

A. Additional labor would be needed for the special event day and possibly one or two more times throughout the year.

Q21. How many participants (i.e. number of households or cars) attended the last 4-hour special collection event, and how many do you estimate attending the next one? Of those that participate(d), how many were dropping off HHW versus electronics and other items that are not handled under this contract?

A. Historic number of vehicles is about 600-700. At least 300 used the HHW drop off.

Q22. Will the Contractor's staff collect household hazardous waste items covered under this contract only at the 4-hour special collection event? Or will they also be in charge of collecting e-waste, tires, etc. from participants, which will then be handled by separate vendors?

A. During the 4 hour event the contractor will only be in charge of collecting HHW. E-waste and other items will be handled by separate vendors.

Acknowledgement of Addenda: #1 ____ #2 ____ #3 ____ #4 ____ #5 ____

Vendors who may have already submitted a bid and feel this addendum may change their bid price, may pick up their bid, and return it by the closing date. If picking up the bid is not feasible, any new bid submitted by your firm will supersede one previously submitted.

Acknowledge receipt of this addendum by initialing in the appropriate space on the bid document.

Sincerely,

Jean Stelatella
Buyer
City of Frisco